



AGENDA
Washoe County Open Space and Regional Parks Commission
Washoe County Commission Chambers
1001 E 9th Street, Reno NV
Tuesday, May 2, 2017
2:30 p.m.

Washoe County
 Community Services
 Department
 1001 E 9th Street
 Reno, NV 89512
 Tel: (775) 823-6500
 Fax: (775) 829-8014

Commissioners:
 Nathan Daniel – Chair
 Doug Doolittle – Vice
 Chair
 Anne Buckley
 Charles Guffey
 Thomas Guinn
 Austin Olson
 Allan Sheakley

**County Commission
 Liaison:**
 Kitty Jung

Staff:
 Dave Solaro, Director of
 Community Services

Eric Crump, Director of
 Operations Division

Parks Operations
 Superintendent
 Colleen Wallace Barnum

Our Mission...
 To provide exceptional
 parks, open space and
 recreational
 opportunities while
 preserving our natural,
 historical and cultural
 resources



PURSUANT TO NRS 241.020, PLEASE BE ADVISED THAT THE AGENDA FOR THE OPEN SPACE & REGIONAL PARK COMMISSION MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY ADMINISTRATION BUILDING (1001 E 9TH STREET); WASHOE COUNTY COURTHOUSE – SECOND JUDICIAL DISTRICT COURT (75 COURT STREET); AND WASHOE COUNTY CENTRAL LIBRARY (301 SOUTH CENTER STREET); www.washoecountyparks.com; <https://notice.nv.gov>.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another later meeting; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call (775) 823-6500 in advance so that arrangements may be conveniently made.

Appeal Procedure for Discretionary Permits for Active Recreation Uses: Discretionary permit decisions for Active Recreational Use rendered by the Open Space and Regional Parks Commission are appealable to the Board of County Commissioners. If you disagree with the decision of the Open Space and Regional Parks Commission and you want to appeal its action, call the Community Services staff immediately, at 328-6100. You will be informed of the appeal procedure, application fee, and the time in which you must act. Appeal periods vary from seven (7) to fifteen (15) days, depending on the type of application.

Supporting materials are available to the public at 1001 E 9th Street, Bldg. A, 2nd Floor, in Reno, Nevada, 89512. Ms. Joanna Schultz, Office Support Specialist, is the person designated by the Washoe County Open Space and Regional Parks Commission to respond to requests for supporting materials. Ms. Schultz is located at the 1001 E 9th Street address and may be reached by telephone at (775) 823-6500 or at jschultz@washoecounty.us.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

Responses to Public Comments. The Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: “*Commissioner’s Comments: (This item limited to announcements or topics/issues proposed for future workshops/agendas)”.

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

- *1. Roll Call
- *2. Pledge of Allegiance



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- *3. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
4. Approval of the Agenda for the Open Space and Regional Parks Commission Meeting of May 2, 2017
5. Approval of the Minutes for the Open Space and Regional Parks Commission Meeting of April 4, 2017
- *6. Acknowledgement and recognition of Park Operations staff for their outstanding service and contributions to Washoe County
- *7. Presentation by Eagle Scout Candidates Cameron Fick and Dawson Allen on their handicap accessibility project at Mayberry Park
- *8. Washoe County Manager's proposed budget
- *9. Program/Park of the Month: *Phase II Irrigation Project at Rancho San Rafael Regional Park*
- *10. Parks Reports
 - Park District Reports to include staffing, activities, upcoming events at Regional Parks and Open Space parks
 - May Center Report to include staffing, activities, upcoming events and visitation at the Wilbur D. May Arboretum and Museum
 - Volunteer Service Report to include volunteer projects, programs and statistics
 - Park Planning report to include the highlights of current planning and construction projects, including community and regional parks, trails, interpretive features, natural resource management efforts, grants, State Question 1 and inter-jurisdictional/regional open space planning issues
 - Golf Report to include updates on course conditions, rounds of play, financials, and current projects
- *11. Director's Report to include updates on Board of County Commissioners actions, future meeting locations/Commissioner field trips, community sponsorship requests, department updates and community partnerships
- *12. Commissioner's Comments: (This item limited to announcements or topics/issues proposed for future workshops/agendas)
- *13. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The

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*14. Adjournment

Commissioners:

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MINUTES

Washoe County Open Space and Regional Parks Commission April 4, 2017

Commissioner Nathan Daniel called the meeting to order at 2:30 p.m.

1. **Roll Call**

Members Present: Austin Olson, Nathan Daniel, Doug Doolittle, Thomas Guinn, Anne Buckley and Al Sheakley. Charles Guffey had an excused absence.

Board of County Commissioner Liaison: Kitty Jung

Staff Present: Deputy District Attorney Leslie Admirand, Eric Crump, Colleen Wallace Barnum, Jeff Patterson, Bryan Harrower, Aurora Ayala, Samantha Szesciorka and Joanna Schultz

2. **Pledge of Allegiance**

3. **Public Comments**

Cathy Brandhorst discussed issues of importance to herself.

4. **Approval of the Agenda for the Open Space and Regional Parks Commission Meeting of April 4, 2017**

Motion by Commissioner Guinn to Approve the Agenda for the Open Space and Regional Parks Commission Meeting of April 4, 2017. Second by Commissioner Olsen. Motion carried

5. **Approval of the Minutes for the Open Space and Regional Parks Commission Meeting of March 7, 2017**

Motion by Commissioner Doolittle to Approve the Minutes for the Open Space and Regional Parks Commission Meeting of March 7, 2017. Second by Commissioner Olsen. Motion carried

6. **Acknowledgement and recognition of Park Operations staff for their outstanding service and contributions to Washoe County**

None

7. **Introduction of new District Managers Bryan Harrower and Jeff Patterson and new reservations staff member Aurora "Rudy" Ayala**

Colleen Wallace Barnum, Park Operations Superintendent, introduced Bryan Harrower. Parks had a few retirements in December and January that opened up opportunities for new positions. Mr. Harrower is the new District Manager for the north region that is stationed out of Rancho San Rafael Regional Park and is replacing Andy Mink. He has been a Park Ranger since 2005, but has been part of Washoe County since 1996 as a Seasonal Lifeguard. Mr. Harrower has a degree in Natural Resource Management from UNR and will be a great addition to Operations as a manager.

Mr. Harrower thanked Ms. Wallace Barnum for the opportunity. He has lived and worked here for the vast majority of his life and is looking forward to many more years.

Ms. Wallace Barnum introduced Jeff Patterson. Mr. Patterson is the new District Manager for the south region stationed out of Bartley Ranch Regional Park. He has been a Park Ranger since 2013 and a seasonal for Washoe Golf Course. Mr. Patterson had worked for the City of Reno for 10 years as the Park/River Ranger along the Truckee River. He has a degree in recreation from UNR.

Mr. Patterson thanked Ms. Wallace Barnum, as well as the Commission for their advocacy, as it helps them out in the parks.

Ms. Wallace Barnum introduced Aurora "Rudy" Ayala. Ms. Ayala is a new employee to the County as of December. Ms. Ayala was in the medical field and is a new member of the reservations staff.

Ms. Ayala thanked everyone for the opportunity to work at the County. She has been enjoying her time here.

Commissioner Doolittle congratulated new staff and hopes they enjoy their time with the County as much as he did. He thanked Mr. Harrower for stepping up and taking on his new role.

Commissioner Daniel congratulated new staff.

8. Presentation by Eagle Scout Candidates Cameron Fick and Dawson Allen on their handicap accessibility project at Mayberry Park

Eagle Scout Candidates were not available for their presentation.

9. Updated presentation by Polygrarian Institute and possible recommendation to the Board of County Commissioners on an Agreement between Washoe County and Polygrarian Institute

Colleen Wallace Barnum introduced Melissa Nixon and Neil Bertrando from Polygrarian Institute. Polygrarian gave a presentation at the last meeting and they are now here to give a presentation with more detail.

Melissa Nixon and Neil Bertrando gave a presentation.

In response to Commissioner Doolittle regarding the impact to existing pasture agreements, Ms. Wallace Barnum said she did talk to the current pasture leasee to let him know that this could potentially happen and where it would be placed in the park. He is not opposed to it, but expressed concern that the neighbors may have, based on parking.

In response to Commissioner Doolittle regarding in the presentation a 5-year agreement, that was mentioned, but the current draft agreement looks like it's for 3-years with option to renew for two additional years, Ms. Wallace Barnum said our typical agreements are 3-year agreements with an option to renew for two years, which will equate to the five Polygrarian is hoping for.

In response to Commissioner Doolittle regarding, if the institute dissolves or the agreement is cancelled, Mr. Bertrando said they would return the property to its original condition and if the underground water line is installed, it would become a Parks' asset. They are planning to put money aside as bond in case they do dissolve.

Commissioner Buckley said if they bring in goats the northeast would be the furthest from homes and would be the best area. The area has just been used as pasture and if it becomes more productive she feels it would be a very good idea.

In response to Commissioner Sheakley regarding funding for this project, Ms. Nixon said they work with Nevada Department of Agriculture and have received grants to fund the projects already. It's difficult to get grants for this project because they do not have permission yet. In addition to grants, they also work with private foundations as well as private donors. Their mentorship program would be a fee for service program.

In response to Commissioner Guinn regarding the waterline extension, Mr. Bertrando said they would pay for the extension. Once it is installed it would be left as an asset for the County. They will work with staff to make it is accessible and acceptable.

In response to Commissioner Guinn regarding engineering in-house, Mr. Bertrando has not had access to the map of the irrigation system. They did a sight assessment. They are open to Parks' recommendation and can do in-house or find a consultant.

In response to Commissioner Guinn regarding the northeast preferred overlap existing haying, Ms. Wallace Barnum said on the map there is an old paved road that delineates the section they are most interested in. The current lessee would no longer hay that portion and 6 acres would be removed from that lease agreement. The ditch water would be stopped and diverted elsewhere.

In response to Commissioner Guinn regarding charge for existing lease and loss of revenue, Ms. Wallace Barnum said we do and would have to determine a reduction of fees based on the loss of acreage.

Mr. Bertrando said they would be willing to pay for a lease, if it is a funding issue.

In response to Commissioner Buckley regarding selling products, Mr. Bertrando said one of the funding revenue streams would be to sell to locals, local businesses, as well as potentially through a partnership program with Renown, as part of their prescription food program.

Commissioner Daniel said this is a strong public, private partnership that will teach kids and adults about where their food comes from.

Public Comment:

Cathy Brandhorst discussed issues of importance to herself.

Commissioner Olson thanked everyone for moving forward with this project. He is excited to see the project and knows there are questions that need answers. This is an opportunity to add more layers of use to our public parks.

Public Comment:

Rebekah May said she is in full support of this project. She is fortunate to have amazing friends who are willing to push forward the food movement. The thing that brings us together mostly in life is the fact that we all eat three times a day and that has gotten really skewed. She has worked in social services for the last 10 years, but has been an organic farmer for 8 years and she saw over and over again that is food is medicine. We are literally changing lives by showing people what the potential of working with your hands are. Ms. May said she is so proud of the city we have and how willing everyone is to collaborate for the good of all of the citizens.

Motion by Commissioner Olson for staff to negotiate a Lease Agreement between Washoe County and Polygrarian Institute as authorized under NRS 244.284, to be taken to the Board of County Commissioners for possible approval.

Commissioner Guinn asked that during the negotiations he would like Polygrarian Institute to look into funding to offset the lost revenue to Parks.

Second by Commissioner Guinn. Motion carried

10. Program/Park of the Month: Tales from the Trail

Colleen Wallace Barnum, Park Operations Superintendent introduced Samantha Szesciorka. Ms. Szesciorka had an incredible journey last year and she wanted her to share a small portion of her Nevada Discovery Ride.

Ms. Szesciorka gave a presentation.

In response to Commissioner Jung regarding Bella and Sage, Ms. Szesciorka said Bella is a rescue from the Humane Society and her horse Sage was born in the wild, rounded up when he was two and ended up in the prison program in Carson City. Sage spent 90 days where he was paired with an inmate for gentling and training.

In response to Commissioner Jung regarding Washoe County filming or production of the ride, Ms. Szesciorka said Washoe County was a sponsor for the ride in exchange for letting her take so much time off. Staff came out and filmed her ride creating a series of videos, including one for the State of the County.

11. Parks Reports

Colleen Wallace Barnum, Park Operations Superintendent, highlighted reports.

Commissioner Jung said she, along with a couple of friends will be running 5K on April 8th in preparation for an October ½ marathon at the Grand Canyon.

Commissioner Daniel said the Arboretum training is a great way to get involved as a volunteer in the community. The training they provide is excellent. It starts at 9 a.m. tomorrow and it is a 3-week training.

Dave Solaro, Director, said the Golf Report will be a standing item on the Agenda. January was very slow for both operators. There was some flood damage that occurred at Sierra Sage

and he will be going out this week to take a look. Washoe Golf Course has a little bit of flood damage at the 12th hole.

Commissioner Buckley is impressed with the income Washoe Golf Course had in January with all of the snow. She has heard reports that the greens are bigger already and she has driven past and it is greener.

12. Director's Report

Dave Solaro, Director, said with all of the flooding and damage that occurred, he wanted to assure Commissioners that staff is doing the best they can with the resources that are available. There was a lot of damage and we are trying to make sure that reservations are taken care of and that the parks are safe, our #1 priority. If you are out in the community and talking to people who are complaining about parks or areas of parks that are closed, it is for the safety of the patrons and staff.

Commissioner Doolittle said staff is doing a tremendous job given what they have to work with, particularly without seasonal employees on board yet. For example the damage at South Valleys Regional Park with the creek overflowing and going through the playground and ball fields is already repaired. He was able to talk to people out there and no one was upset.

Director Solaro said one of the struggles is to get enough seasonal employees. If anyone knows of anyone interested in a job in the parks, we can use the extra help.

Commissioner Jung said when Commissioner Daniel came to the Board of County Commissioners meeting and spoke on behalf of this Commission, he didn't stay, but Director Solaro relayed the information that this Commission decided that a 7% reinstatement to the Parks funding towards Operations was justified. Commissioner Jung put on the record that she expects Director Solaro to find that 7% and start making these parks whole again.

Commissioner Daniel said he has no doubt that Director Solaro and Mr. Crump are working hard to make sure the County is repaired. It's a lot of work to go through the FEMA process and happy that is coming back in our favor.

Commissioner Guinn said, as an Engineer you can't design for this kind of flooding. There is a lot of finger pointing and he has been through some of those Board meetings and Commissioners' staff was hammered. He said you can design for a flood like that, but there is not enough money in this County to design one culvert for that kind of flood. Commissioner Guinn thinks staff has done a great job and public awareness is the best idea to move forward with.

13. Commissioner's Comments

Commissioner Guinn said he lives up by Mount Rose and at the beginning of the winter with the amount of snow, he doesn't think anyone was prepared for that. They responded really well with plowing and thanked staff for being on top of that.

Commissioner Guinn said he was at the Board of County Commissioner meeting when the new Washoe Golf Course Lease was approved. He had some disagreements with how the Commissioners voted, but it seems like they are following their promises. Commissioner Guinn has seen a lot of advertisements for Washoe Golf, more than he has ever seen. He

appreciates that they are following through and makes him more calmer with the Lease Agreement.

Commissioner Daniel said looking at seasonal staffing it's kind of like rebuilding a core group that does not exist anymore. Before the recession he believes there were at least 100+ seasonal employees, and now there is less hired. Recruiting is vital and that 7% increase would go a long way to pushing those seasonal numbers back up and would be a great reinvestment of parks.

14. Public Comments

Cathy Brandhorst discussed issues of importance to herself.

15. Adjournment

Adjournment 3:43 p.m.

Respectfully submitted,

Joanna Schultz



Park Districts Report March 2017

Open Space and Regional Park Commission Meeting

May 2, 2017

SOUTH REGION HIGHLIGHTS

- New seasonal staff has been hired. Most have been working the last couple of weeks in April. The temporary hires will also be on board by the end of the month.
- Bowers pool pump room construction is still on schedule and we anticipate being open by Memorial Day weekend.
- Flood clean up and repairs are ongoing in most of the parks that were damaged.
- Galena Creek Regional Park is fully open as the snow has mostly melted away within the park boundaries, but trails leading to higher elevations are still snow covered.
- The Healthy Parks Healthy People event was successful even with some inclement weather. Approximately 300 people participated in the event.
- Davis Creek campground has been extremely busy with the nicer weather. The north loop of the campground will be opening by the first week of May. It received some erosion damage from the heavy runoff that is currently being repaired.

UPCOMING EVENTS

- Bartley Ranch Regional Park will be hosting the Paws for the Cause special activity event on May 20th. This event is a fundraising event for the K9 units with Washoe County Sheriff's Department.

NORTH REGION HIGHLIGHTS

- The Polio Purple Pinkie Trail Run brought over 300 trail runners and spectators to Rancho San Rafael to raise money and awareness for the Rotary Foundation's Polio Plus Fund.
- Ditch repairs have been ongoing in anticipation of the Highland Ditch coming on to provide water to the multiuse pasture and the Evans Creek wetlands at Rancho San Rafael.
- The Biggest Little Photographer Exhibit has been on display at the Visitors Center at Rancho San Rafael Park.
- The Wilbur D. May Museum wrapped up the very successful Toytopia exhibit, which provided fun and exploration to 16,832 visitors from Northern Nevada and beyond.
- The second phase of the irrigation rehab at Rancho San Rafael has been moving forward, but has continued to be slowed by inclement weather. A May estimated completion date will include re-seeded turf on all trenches. We are hopeful they will stay on track with that timeframe.

UPCOMING EVENTS

- The Silver State 50/50 will be happening at Rancho San Rafael on May 20th, 2017
- The Summer Salute Car show will be held at Rancho San Rafael on May 27th 2017



May Center Report –March 2017

Open Space and Regional Park Commission Meeting



May Museum Report

HIGHLIGHTS

- ◆ The Museum held another Adult Recess event. This after-hours event for adults to visit Toytopia was a huge success, with over 100 people attending.
- ◆ The Museum attended Museum State Advocacy Day at the Railroad Museum in Carson City. This event was open to legislators and their families, with food, entertainment, and informational booths from museums around the state.
- ◆ Toytopia closed on April 16, after a very successful three month run. More than 16,000 people visited the exhibit and reviews were overwhelmingly positive.
- ◆ The Museum participated in Day at the Museum, a University District Museums event. All museums on and around the university campus were free. The event was very popular, with more than 400 people visiting the May Museum.

May Museum Upcoming

- ◆ The Sierra Watercolor Society will open a new exhibition called “Honoring Mother Nature.” It will be on display from May 3 – June 4 and will feature watercolor paintings with a botanical theme.
- ◆ A free Art Angels workshop will be held on Sunday, May 7 at the Museum. Artists will instruct children on watercolor techniques.
- ◆ The May Museum will host a three-day American Alliance of Museums workshop for museum professionals at the end of May. These afternoon webinars and discussions will focus on aligning your board, your organization, and your business model around audience building.



May Center Report –April 2017

Open Space and Regional Park Commission Meeting



May Arboretum Report

HIGHLIGHTS

- ◆ AmeriCorps member and Program Educator, Mandy Royal held a pollinator tour on April 9th. She provided information on the value of our pollinating plants in the Arboretum. Twenty people attended.
- ◆ The Arboretum participated in Healthy Parks Healthy people on Saturday, April 8th at Bartley Ranch. The Arboretum Program Educator, Mandy Royal, AmeriCorps member, attracted her hands on display and activities attracted 40-50 children and adults. She shared information about plants in the Arboretum. People enjoyed the activities and plan on to come to future Arboretum events.
- ◆ The Arboretum shared a space with the May Arboretum Society on Earth Day, April 23, 2017. The Program Educator had activities for both children and adults. Approximately 100 people visited her table.
- ◆ The Arboretum held their first station (4) tour of the season on April 21st. Montessori School in Carson City brought 45 second graders and the Program Educator, staff and May Arboretum Society assisted with presenting and ushering the children through gardens.
- ◆ The Arboretum Volunteer three week horticulture training classes ended April 25th. Denise Evans, Volunteer Coordinator planned the training. Seventeen new volunteers received 22.5 hours of training, which included topics on introduction to botany, soils, plant nutrition, entomology, plant pathology, pruning, planting and plant care, docent training along with several outdoor labs. Certificates were presented to those who completed the training at the Luncheon. All the volunteers that attended class are required to complete 25 hour of volunteer service.
- ◆ Construction continues on the Arboretum greenhouse after months of delay.
- ◆ The horticulturist will be receiving training for their new plant records software, IRIS BG. The new software is designed and used by botanical gardens and arboretums nationally and internationally for plant accession and research. Washoe County will host the site. Funding for the new software was provided by a generous donation from the May Foundation (\$8,700.00).
- ◆ Vertical mulching of our older oak trees in the collection continues. This technique vertical mulching, drilling 3” holes inside and outside the drip line, 8” to 12” deep, relieves soil compaction, improves soil health assist with water and nutrient retention according to research. The work was performed by the parks Work Program Leader, Robbie Short and the Cross Roads program and supervised by the horticulture assistant Phil Brazier.
- ◆ Tree pruning project was completed this month. One large 30 year old oak tree was removed as well as other smaller oaks, conifers, maples & several Siberian elms. Funding was provided by a generous donation from the May Foundation (\$8,000.00).



May Center Report –April 2017

Open Space and Regional Park Commission Meeting

- ◆ The paver repair project in Honey’s garden began this month and is scheduled to be completed the first week in May.
- ◆ Kristen’s garden upgrade is schedule to begin.
- ◆ Rodent control measures are being conducted by staff to prevent further rodent damage. Staff uses integrated best management practices to control the population. Over\$15,000 in damage was caused by borrowing squirrels to pavers in several gardens.
- ◆ Horticulturist continues to update the May Arboretum webpage on a monthly basis.
- ◆ The Arboretum started their 3.5 seasonal. Funding is provided by the May Foundation (\$30,000) and the general fund approximately \$16,000.00, a ½ a seasonal and to support the salaries. Arboretum seasonal funds from general funds were cut to from \$67,0000.00 to approximately \$16,000.00, 77% cut in seasonal staff support.
- ◆ Plant records, plant curating and accession continue weekly and throughout the year by the horticulturist.
- ◆ Donor data bases and donor records are also updated weekly and on a as needed basis by the horticulturist.
- ◆ The Horticulturist continues to serve as Chairmen of the May Arboretum Society Endowment fund committee and serves as vice president of the state wide Nevada Shade Tree Counsel. The horticulturist also is a board member of the University of Nevada’s arboretum.
- ◆ The horticulturist publishes monthly horticultural articles for the May Center newsletter (Botanical Bytes) and a quarterly article for the May Arboretum Society.

Wilbur D. May Arboretum Volunteers

- ◆ The May Arboretum volunteers and the May Arboretum Society recorded 238.5 hrs. of service this past month which has a value of \$5,378.18. Job Corps provided 112 hours of service valued at \$2525.60. Community service hours were 15, a value of \$338.25. Total intern and volunteers hours for April were 365.5 hours which has a service value of \$8,242.03. Nevada Youth Empowerment interns started this month. Total volunteer and intern hours for this fiscal year, 16-17 is 4,204.5 which has a value of \$94,811.48.
- ◆ **Job Corps, Children’s Cabinet& Nevada Youth Empowerment**
The Arboretum currently accepted a new Job Corps intern and will work with the crew for 2 months. Phil Brazier manages and trains the new interns. Children’s Cabinet intern returned.
- ◆ **Wilbur D. May Arboretum AmeriCorps**
AmeriCorps Arboretum Educator continue to revised and pilot the Arboretum environmental educational “Backpack” program for grades through 1-5. In addition, the final draft of the Arboretum Naturalist brochure will be completed by June, 2017. The booklet contains outdoor activities for children and when all the activities are completed the they receive a certificate and sticker.



May Center Report –April 2017

Open Space and Regional Park Commission Meeting

Special thanks to the Truckee Meadow foundation for funding the position (\$8,000.). AmeriCorps members are assisting the Arboretum to meet their educational mission and goals.

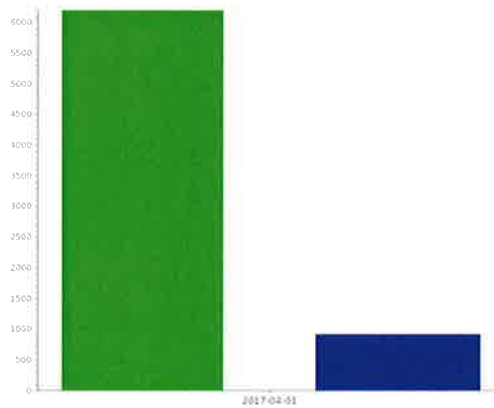
Wilbur D. May Arboretum Visitors

- ◆ The May Arboretum subscribes to the Pedestrian TRAFX Counter software. The software is used to collect, view, analyze and manage pedestrian data flow from two entrances of the Arboretum, south entrance and west entrance. The data is collected monthly using a portable data logger (G3 Dock). Adjustments are made to accommodate visitors entering and exiting the Arboretum. The system averages the number of visitors based on historical data and the days that were recorded. Total number of visitor for the calendar year, minus 3 days in April 2017.

Monthly* totals report

Covering 1 months from 2017-04-01 to 2017-04-30

Report generated on 2017-04-27 by BCARLOS@WASHOECOUNTY.US



Site Name	Average	Min	Max
So.Arbo Entrance ^A	3,110.52	3,110.5	3,110.5
West Arbo Entrance ^A	951.9	951.9	951.9

adjustment applied, ^D = divide by 2 applied, ^F = filtering applied
 * Based on Average Daily Traffic (ADT)

ADT^{*} = Average Daily Traffic

* = based upon that month's ADT [Learn more](#) Indicates months with less than 6 days of data.

^A = adjustment applied, ^D = divide by 2 applied, ^F = filtering applied



May Center Report –April 2017

Open Space and Regional Park Commission Meeting

In April the Arboretum recorded 4,062 visitor. Visitor count is down due to weather conditions for this time of year. Visitors from the south entrance for this month was 3,110.6, and the west entrance 951.0. Average daily visitors from the south entrance per day were 80 visitors, and 44 per day from the west entrance respectively. Average daily Arboretum visitors were 150 people per day for April.

Arboretum Tours

- ◆ Nine school tours have been booked so far, 7 school tours and 2 private.

Reservations

- ◆ Several Garden wedding reservations have been booked for May.

MAY ARBORETUM UPCOMING EVENTS

- ◆ The May Arboretum Society is planning their annual plant sale which is held the first Saturday in June.

Volunteer Report

Open Space and Regional Park Commission Meeting

May 2, 2017

April Highlights

- April is a month of service for Starbucks employees, and we had volunteer groups at both Bartley Ranch Regional Park and Bowers Mansion Regional Park. Bartley volunteers focused on cleaning up mud that had washed into the Hawkins Amphitheater, and Bowers volunteers raked out and deadheaded the flower beds surrounding the mansion. We are also working with Starbucks to plan a larger district cleanup for Galena Creek Regional Park in May.
- The annual Arboretum Community Spring Cleanup took place last Saturday, April 29th. We were fortunate to have nice weather and had 32 volunteers in attendance. Volunteers mostly raked leaves and completely filled a 20 yard dumpster. The Arboretum had support from Rail City Nursery and KKOH with a live remote from 8am-10am, as well as breakfast treats donated by Costco.
- April is normally a pretty busy month for volunteer groups. Groups that participated in cleanups included Cabelas, Galena High School, Hidden Valley HOA, Patagonia, 4H Bouncing Bunnies, Job Corp, Silver Arrow Bowman, LDS Church, and various UNR student groups.

April Volunteer Hours/Value:

We are no longer tracking volunteer hours for Washoe Golf Course's marshals or maintenance volunteers, which had equated to 300 hours last April. Otherwise, there was a slight increase in volunteer hours overall compared to last year.

	April 2017	April 2016	% Increase	Total for YTD 2017	Compared to YTD 2016	% Increase
# of Volunteer Hrs	1,456	1,611.25	-9.6%	5,652.10	5,634.50	0%
# of Intern Hrs	208	358.50	-42.0%	690	1,093.25	-36.9%
Total \$\$\$ Value*	\$40,168.96	\$46,407.31	-13.4%	\$153,098.29	\$158,505.79	-3.4%

*The hourly rate of \$24.14 used for calculating the dollar value is based on the estimated national value of volunteer time as reported by www.independentsector.org.

Upcoming Events

- The Keep Truckee Meadows Beautiful "Great Community Cleanup" is taking place this upcoming Saturday, May 6th from 8:00am-12:00pm. Washoe County's participating parks include Hidden Valley Regional Park, Mayberry Park, Dorostkar Park, Ambrose Park, Crystal Peak Park, and Lockwood. This particular cleanup focuses on illegal dumping, weed abatement, and general park beautification. We have chosen to really focus on river parks because of the litter and plant/tree material that washed up during the high waters. We are grateful that KTMB supplies green waste dumpsters during this cleanup at no charge to us, which are delivered to RT Donovan for composting.



Park Planning and Development

Open Space and Regional Park Commission Meeting

May 2, 2017

PROJECT HIGHLIGHTS

Ballardini Ranch Trail connection to Thomas Creek

- Funded by 2000 WC-1 Bond and SNPLMA.
- Construction for Trail Connector between Ballardini Ranch Trailhead and Thomas Creek Trailhead began on Thursday, October 27th. Sierra Trail Works has been contracted to construct the first few miles of new trail. Great Basin Institute crews are assisting Sierra Trail Works. Volunteers have worked to assist on getting the project ready for winter. Bridge is being designed for ditch crossing.
- Trail will not be opened until fall 2017 at the earliest.

Ballardini Ranch property purchase

- Willing Seller letter received for purchase of 3 additional parcels totally 93.27 acres of the Ballardini Ranch
- Phase 1, Appraisal and Title Report Complete
- Offer letter being drafted

Eastern Sierra Trail Coalition

- Assistance grant received from National Park Service Rivers and Trails Conservation Assistance Program to form a Trails Coalition
- Charter and Resolution at approval level
- Vision is a Regional network of sustainable trails that provide connectivity between communities, points of interest, and outdoor recreation opportunities within the Eastern Sierra and Tahoe Region.
- Coalition is being led by Washoe County and members include: Back Country Horseman, BLM, USFS, Carson City Parks & Open Space, Carson Valley Trails Association, College Cyclery, Eagle Valley Trail Committee, Friends of Incline Trails, Great Basin Institute, Muscle Powered, Nevada State Parks, Biggest Little Trail Stewardship, Tahoe Fund, Tahoe Pyramid Bikeway, Tahoe Rim Trail Association, Tahoe Area Mountain Biking Association, Washoe County Parks, Washoe Zephyr Consulting, Alta Planning
- **Coalition working through Community Foundation to submit proposal for "Truckee Meadows Foundation for Trail Connections" to support efforts for existing and future trail construction and maintenance.**

Eagle Canyon Park Playground

- Project awarded to Truckee Meadows Construction, approved by BCC on March 28, 2017.

Gator Swamp Park Playground

- Project awarded to Truckee Meadows Construction, approved by BCC on March 28, 2017.

Galena-Joy Lake-Callahan Fuels Project

- NDF grant for continuation of fuels reduction project from Galena Regional Park to Callahan Ranch Road along Galena Creek. Grant awarded to NDF. Washoe County providing linkage between staff, community and TMFPD.

Galena Terrace Park

- Project in cooperation with Galena Terrace Homeowners Association to construct new playground facility that will be managed and maintained by HOA.
- Final design of the park has been selected.
- Design and Construction agreement and Maintenance Agreement has been forwarded to Galena Terrace Maintenance Association for review by their legal counsel

Hunter Creek Bridge

- Lumos and Associates on contract for engineering specification and bid documents.

Land and Water Conservation Fund

- Grant for resurfacing of the playground at the South Valley Regional Park received and accepted by the BCC May 10, 2016. This will replace the existing wood chip surfacing with a rubberized material.

Little Valley Burned Area Emergency Response Team (BAER)

- Washoe County leading multi-agency team to assess and mitigate impacts of the Little Valley fire to public and private property.
- BAER team completed assessments October 31st
- Restoration plans completed.
- Straw wattles and log erosion barriers installed in December. No work during January due to snow.
- Funding for implementation of BAER team restoration plans being sought.
- \$25,000 from Dream Tags received.

NDF Medusahead Grant

- Project on-going. And extended to June 26, 2018.

North Valleys Trail Project

- Funding received from Recreational Trails Program to construct new trail and trailhead adjacent to North Valleys Phase V Expansion
- Design and layout completed by Sierra Trail Works

North Valleys Phase V Expansion

- Permit approved by City of Reno
- Project out to bid on the week of March 13-15. No bids received
- Project rebid with 2 bidders

Martin Luther King Jr. Park

- Rehabilitation to surfacing
- Design services contract awarded to Stantec Engineering for preparation of construction documents

Truckee River – One River Plan

- The One Truckee River Management Plan will manage, protect and provide stewardship for the Truckee River across all jurisdictional boundaries. Nevada Land Trust and Keep Truckee Meadows Beautiful will act as lead agencies with the assistance and cooperation of a large Truckee River stakeholder group to fundraise and develop the plan. **Plan adopted by BCC September 27, 2016.**
- Cheryl Surface is leading the Recreation Team
- Funding provided through Washoe County State Question 1 Program

Stateline to Stateline Bikeway – Tahoe East Shore Trail

- Name of the project has been adopted as the Tahoe East Shore Trail per the Signage Master Plan completed by Wood Rodgers.
- Granite construction awarded Construction Manager at Risk (CMAR) by Nevada Department of Transportation (NDOT) for construction of 3 mile of trail and parking facilities.
- 2 parking lots and tunnel under SR-28 completed.
- Washoe County leading the Signage and Interpretive Plan
- Phase 2 of project approved by NDOT Transportation Board to move forward with completion of the North Demonstration project from Incline Village to Sand Harbor
- Project will begin again Spring 2017.

Sun Valley Trail Enhancement Project

- Project received funding from the Recreational Trails Program. Project includes OHV trail closures and trail rehabilitation submitted for Sun Valley Regional Park, based on trails plan produced by NV Trail Works.
- Fencing, trails restoration, seeding and planting completed. Great Basin Institute crews will be back in the Spring to complete re-seeding efforts, installation of stairwell to Sun Rock Rim trail and cleanup of illegal dump sites.

Wilbur May Arboretum Greenhouse Project

- Project construction underway
- Footings poured on November 29, 2016
- Greenhouse structure will arrive first of January, 30-day assembly
- Project completion date mid-February 2017

Cal-Mazz Golf Management Revenue Summary Report 2017

Revenue Summary:	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	TOTAL 2017
Green Fees	\$ 1,068	\$ 5,831	\$ 32,442										\$ 39,341
Tournament Revenue	-	-											-
Driving Range	14	712	3,993										4,719
Power Carts	42	3,288	19,106										22,436
Lessons	-	-	505										505
Other rental, repair	-	23	130										153
Pro Shop Merchandise	164	2,121	7,200										9,485
Food & Beverage	-	1,719	9,067										10,786
Gift Cards	335	125	269										729
Sales Tax	13	264	1,187										1,464
Other ~ Men's/Women's Club	325	3,575	7,570										11,470
Other ~ Annual Fee	-	2,080	1,960										4,040
Other ~ Pay on Account	60	75	500										635
Other ~ donations	-	-											-
Other ~ CC Tips	-	87	434										521
Other ~ Misc	-	-	44										44
TOTAL REVENUE	\$ 2,021	\$ 19,900	\$ 84,407	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 106,328

Monthly Summary to be submitted to Washoe County by the 10th of the following month.

Revenue Reconciled:	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	TOTAL 2017
Per POSExpress	1,881	19,360	80,907										102,148
Prom Rounds Sold		(300)											(300)
Prom Rounds Redeemed	140	840	3,500										4,480
TOTAL REVENUE	2,021	19,900	84,407	-	-	-	-	-	-	-	-	-	106,328

Accounting Assumptions:

Gift Cards are recorded as revenue when sold due to immateriality
 Annual Dues are recorded as revenue when sold due to immateriality
 Promo Rounds revenue is recorded when the rounds are played, due to selling some in the previous year. All unplayed rounds will be recorded when they expire.

Cal-Mazz
Sierra Sage Golf Course

2017 Rounds of Play

\$\$	Jan	Feb	March	April	TOTAL
18 Green Fee					0
18 Junior					0
18 Senior					0
Winter 18	1	70	459		530
Winter Jr 18			5		5
Winter Sr 18	1	116	593		710
9 Hole Walk-Up					0
9 Hole Walk-Up Jr					0
9 Hole Walk-Up Sr					0
9 Hole Walk-Up Winter	1	33	327		361
9 Hole Walk-Up Jr Winter		2	23		25
9 Hole Walk-Up Sr Winter	3	100	336		439
Late Rate Adult			10		10
Late Rate Junior					0
Late Rate Senior					0
2nd 9 Adult					0
2nd 9 Junior					0
2nd 9 Senior					0
2nd 9 Winter Adult					0
2nd 9 Winter Sr					0
DAILY FEE SUBTOTAL:	6	321	1,753	0	2,080

Golden Annual		2	8		10
Adult Annual		8	3		11
Senior Annual			26		26
SC - Adult 10-Play					0
SC - Adult 25-Play					0
SC - Adult 9 Hole 10-Play		1			1
SC - Junior 18 Hole 10 Play					0
SC - Junior 9 Hole 10-Play					0
SC - Senior 10-Play			4		4
SC - Senior 25-Play			3		3
SC - Senior 9 Hole 10-Play					0
SC - Golden 9 Hole 10-Play		1			1
SC - Gold 18 Hole 10-Play	1				1
SC - Golden 25-Play					0
SC - Golden+ 10-Play					0
SC - Golden+ 25-Play					0
Promo Rounds Redeemed	10	60	250		320
Tournaments					0
Special Twilight					0
UNR Golf Team					0
High School			61		61
Misc. Comp		2	16		18
Birthday Comp					0
Employee Guest Winter			6		6
Employee Guest Summer					0
PGA Comp			7		7
Employee Comp		9	77		86
2-1 NNGA					0
2-1 West Coast Golf					0
Birdie Bug Ad					0
Red Dot					0
SPECIAL FEE SUBTOTAL:	11	83	461	0	555

TOTAL DAILY ROUNDS:	17	404	2,214	0	2,635
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Cal-Mazz
Sierra Sage Golf Course

2017 Rounds of Play

	Jan	Feb	March	April	TOTAL
18-HOLE EQUIVALENT:	15	336	1,871	0	2,222

	Jan	Feb	March	April	TOTAL
Walk Up 18	2	186	1,063	0	1,251
Walk Up 9	4	135	686	0	825
Twilight 18	0	0	10	0	10
Smart Cards 18	1	0	7	0	8
Smart Cards 9	0	2	0	0	2
Annuals	0	10	37	0	47
Tournaments	0	0	0	0	0
Misc 18	10	71	411	0	492
Misc 9					0
TOTAL:	17	404	2,214	0	2,635

	Jan	Feb	March	April	TOTAL
Junior	3	100	341	0	444
Adult	2	112	805	0	919
Senior	1	118	649	0	768
Golden	1	3	8	0	12
Tourn, Misc	10	71	411	0	492
TOTAL:	17	404	2,214	0	2,635

18 Hole Equivalent 2017	15	336	1,871	-	2,222
18 Hole Equivalent 2016 (info only)	385	1,887	1,769	3,394	4,041
18 Hole Equivalent 2015 (info only)	1,960	1,937	2,845	3,156	36,136
18 Hole Equivalent 2014 (info only)	1,716	1,474	2,591	2,872	35,590
18 Hole Equivalent 2013 (info only)	394	1,814	2,789	3,268	36,152
18 Hole Equivalent 2012 (info only)	1,495	1,526	1,568	2,698	33,935
18 Hole Equivalent 2011 (info only)	1,410	1,133	814	2,314	32,138
Inc/Dec 2016 vs. 2015	(370)	(1,551)	102	(3,394)	(1,819)
Inc/Dec %	-96%	-82%	6%	-100%	-45%

Days closed due to weather

Round Reconciled	Jan	Feb	March	April	TOTAL
Per POSExpress	18	424	2,217		2,659
Annual Golden					-
Promo Green Fees		(20)			(20)
Senior Annual					-
SC - Adult 10-Play					-
SC - Adult 25-Play					-
SC - Adult 9 Hole 10-Play					-
SC - Junior 18 Hole 10 Play					-
SC - Junior 9 Hole 10-Play					-
SC - Senior 10-Play			(3)		(3)
SC - Senior 25-Play	(1)				(1)
SC - Senior 9 Hole 10-Play					-
SC - Golden 9 Hole 10-Play					-
SC - Gold 18 Hole 10-Play					-
SC - Golden 25-Play					-
SC - Golden+ 10-Play					-
SC - Golden+ 25-Play					-
Comp Birthday Round					-
9 hole board fee					-
Total Daily Rounds	17	404	2,214	-	2,635
	ties	ties	ties	ties	ties

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Bell-Men Golf Revenue Summary Report 2017

Revenue Category	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	2017 Total
Green Fees	\$ 1,380.00	\$ 10,421.00	\$ 47,530.00										
Tournament Revenue	\$ -	\$ -	\$ -										
Driving Range	\$ 1,027.00	\$ 2,901.00	\$ 8,044.99										
Power Carts	\$ 1,272.00	\$ 8,175.00	\$ 19,767.49										
Service, Repair, Lesson, Rental	\$ 57.00	\$ 97.00	\$ 1,530.50										
Pro Shop Merchandise	\$ 781.46	\$ 3,916.05	\$ 13,868.53										
Food & Beverage	\$ 2,965.22	\$ 5,101.25	\$ 14,475.00										
Gift Cards	\$ 815.00	\$ 237.00	\$ 1,066.00										
Sales Tax	\$ 72.24	\$ 175.25	\$ 917.67										
Men's/Women's Club	\$ -	\$ -	\$ -										
Annual Passes/Fees	\$ 7,164.00	\$ 22,275.00	\$ 5,000.00										
Other-Donations	\$ -	\$ -	\$ -										
Other-Tips	\$ 136.00	\$ 286.60	\$ 1,142.35										
Pay on Account	\$ 1,925.00	\$ 349.11	\$ 2,931.19										
Other-Misc.	\$ -	\$ -	\$ -										
TOTAL REVENUE	\$ 17,594.92	\$ 53,934.26	\$ 116,273.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PMT Due to County (10% of green fees)	\$ 854.40	\$ 3,269.60	\$ 5,253.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rounds of Play													
Rounds Sold-all categories	28	725	2655										
Complimentary rounds-Pro/PGA	0	0	10										
Complimentary rounds-Promotion	0	0	2										
Total Rounds of Play	28	725	2667	0	0	0	0	0	0	0	0	0	0

Notes/Explanations:
Other

Equipment Lease Expense (Per Month)	\$ 313.17	\$ 313.17	\$ 313.17	\$ 313.17	\$ 313.17	\$ 313.17	\$ 313.17	\$ 313.17	\$ 313.17	\$ 313.17	\$ 313.17	\$ 313.17	\$ 3,758.04
TOTAL DUE TO COUNTY	\$ 1,167.57	\$ 3,582.77	\$ 5,566.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



Beil-Men Golf Revenue Summary Report 2017

Months of Play Category	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	2017 Total
DAILY FEE ROUNDS													
18 Green Fee													
18 Junior													
18 Senior													
18 Winter Green Fee	1	109	539										
18 Winter Junior		14	9										
18 Winter Senior	8	160	731										
9 Green Fee			14										
9 Junior													
9 Senior			91										
9 Winter Green Fee	14	30											
9 Winter Junior		1	12										
9 Winter Senior		31	103										
Late/Twilight - Adult		190	723										
Late/Twilight - Jr.		21	21										
Late/Twilight - Sr.		9	32										
YOC		2	5										
Living Social/Groupon (Expired)			1										
DAILY ROUNDS SUBTOTAL	23	567	2281	0	0	0	0	0	0	0	0	0	0

ANNUAL/PASSES													
Senior/Golden Annual-18 hole		50	89										
Adult Annual-18 hole		13	146										
Jr. Annual-18 hole			1										
Senior/Golden Annual-9 hole		9	35										
Smart Cart 9 hole													
Smart Card 18 Hole		3	44										
Winter Annual	5	83											

ANNUAL/PASSES SUBTOTAL	5	158	315	0	0	0	0	0	0	0	0	0	0
SPECIAL ROUNDS													
Complimentary rounds-Pro/PGA			10										
Complimentary rounds-Promotion			2										
High School Team			4										
UNR Team													
Tournaments													
Special Event/													



Board of County Commissioners Action April 2017

April 18, 2017

- Accept a cash donation [\$68,111.20] from the Vera Silberstein Gift Trust for improvements to Bowers Mansion; and direct the Comptroller's Office to make the appropriate budget adjustments. (Commission District 2.)
- Accept cash donations [\$387,720.64] from the Wilbur May Foundation: \$220,000 restricted for Fiscal Year 2016-17 general operating support of the Wilbur D. May Center, excluding all County overhead expense items; \$100,000 restricted to support Fiscal Year 2016-17 temporary exhibits at the Wilbur D. May Museum; and, \$67,720.64 restricted for marketing, software and sound system improvements. (Commission District 3.)
- Accept cash donations [\$48,293.08] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget adjustments. (All Commission Districts.)

April 25, 2017

- Recommendation to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Bartley Ranch Maintenance Building Project, [staff recommends Sullivan Structures, LLC, in the amount of \$349,110]; and if approved, direct the Comptroller's Office to make the appropriate budget adjustments. (Commission District 2.)